

Guidelines for Bio Ph.D. Program

Revised by Bio program committee 6/11/2013.

(This document is only applicable to students of Academic Sinica TIGP Bio program)

I. Course Requirements, Credit Requirements and Time Limitation

1. Required Courses and credits:

- (1) Tutorial Reading: 2 semesters; 1 credit per semester.
- (2) Seminar: students enrolled in 2012 or after require 6 semesters, enrolled before 2012 require 2 semesters; 1 credit per semester.
- (3) Lab Rotation: 2 semesters; 1 credit per semester.
- (4) Basic Molecular Biology I, II (B1, B2): 2 semesters; 3 credits per semester.
- (5) Biological Computing I, II (C1, C2): 2 semesters; 3 credits per semester.
- (6) Advanced Algorithms (C3): 1 semester; 3 credits per semester.
- (7) Programming (Python) (P1): students enrolled in 2013 or after require 1 semester; 2 credits.

2. Elective Courses and credits:

- (1) Computational Genomics and Systems Biology (B3): 1 semester; 3 credits.
- (2) Advanced Statistics (C4): 1 semester; 3 credits.
- (3) Dynamics in Systems Biology: 1 semester; 3 credits.

3. For students with a Master's degree, 24 credits are required.

4. For students with a Bachelor's degree, 30 credits are required, 24 credits need to be Ph.D. level courses.

5. The duration of Ph.D. study needs to be at least three years and at most seven years, starting from the date of registration with their university.

II. Thesis Advisor

1. Students need to find a thesis advisor, and hand in the “Thesis Advisor Form” to the program committee before the end of first year. When changing thesis advisors, students need to hand in the “Form for Changing Thesis Advisor” to the program committee.
2. Student can only select thesis advisors from the core faculties of the TIGP Bio program. Core faculties are faculties from collaborating universities and institutes of Academia Sinica who are involved in this program, and have been approved by the program committee.

III. Qualifying Exam

Students need to pass the TIGP Bio’s qualifying exam before the end of their third year; those who fail to do so will be expelled from the program. Applications are available at the beginning of February every year.

IV. Advancement to Candidacy Status

Students obtain the Ph.D. candidacy status if they fulfill the following requirements:

1. Complete required courses and credits.
2. Pass TIGP Bio’s qualifying exam.
3. Students registered with National Chiao Tung University are required to complete their oral examination along with their thesis proposal examination, and submit all supporting documents before the end of their third year.

V. Thesis Proposal

Students registered with National Tsing Hua University are required to pass their thesis proposal examination administered by their thesis advisory committee before the end of their fourth year.

VI. Defense

1. Prerequisites

(1) Have advanced and maintained the candidacy status.

(2) In principle, students should publish at least two bioinformatics-related papers in any international journal or conference. The journal, conference, content and quality of the paper, or any other special circumstances will be assessed by the TIGP Bio program

committee. Students should be the first author of the aforementioned papers; TIGP Bioinformatics and the university with which the student is registered must be listed in the affiliation section of the papers.

- (3) Students registered with National Tsing Hua University and National Chiao Tung University need to pass one of the following English proficiency test:

*TOEFL: 550 PBT, 213 CBT, 79 IBT

*GEPT(NTHU only): high-intermediate level certificate

*IELTS(NTHU only): above 6.0

*TOEIC: above 750.

- (4) Thesis should be approved by the student's advisor before being reviewed.

2. Application Procedure

PhD candidates should follow the calendar set by the university with which the student is registered when applying for Defense Examination. Students should have application form, transcript, and thesis manuscript ready two weeks before the date of defense, and hand them in to the TIGP Bio office for review by the TIGP Bio program committee. Once the Defense Committee members have been approved by the TIGP Bio program committee, students should hand in the three abovementioned documents along with the approved form to the "Office of Academic Affairs" of the student's university.

3. Defense Committee must consist of 5 to 9 members, and the list of members should be approved by the TIGP Bio program committee; the advisor of the student shall not be the chair of the committee. The qualifications of the committee members should follow the regulations of the university with which the student is registered.
4. The grade received is the average of the scores given anonymously by all the Defense Committee members present, and is based on the contents of the dissertation and the performance on the defense examination. The scores are given only once, with 70 out of 100 being the passing grade. If one third of the committee members regard the student as failing the exam, the student does not pass the exam.
5. Students who fail their defense may re-apply in the following semester or academic year, before the end of the stipulated duration of their Ph.D. program. The student can only have one chance for re-examination. Failure of the defense for the second time will result in expulsion from the Ph.D. program.

VII. Other rules and regulations

1. Applications for registration, suspension, resumption, and graduation should follow the rules and regulations of the university with which the student is registered. Students should hand in a photo copy of the aforementioned application form to the TIGP Bio office.
 2. Any rules or regulations that are not mentioned in these guidelines will be handled in accordance with the rules and regulations of the university with which the student is registered.
- VIII. These guidelines and other future amendments are effective immediately after approval by the TIGP Bio program committee.

修業章程[2013(含)入學者適用]

中央研究院國際研究生生物資訊學學程與

國立清華大學生物資訊與結構生物所、

國立交通大學生物資訊及系統生物所、

國立陽明大學生物醫學資訊所

合辦國際研究生學程修業辦

95 年 4 月 17 日國際研究生學程生物資訊學學程之教師議通過並溯至第一屆入學生

102 年 6 月 11 日國際研究生學程生物資訊學學程之教務員會會議通過

一、課程、學分及修業年限規定

(一) 必修科目及學分：

1. Tutorial Reading: 二學期，每學期 1 學分。
2. Seminar: 2012 年（含）以後入學者需修六學期，2012 年以前入學者需修二學期；每學期 1 學分。
3. Lab Rotation: 二學期，每學期 1 學分。

4. Basic Molecular Biology I, II(B1,B2): 二學期，每學期 3 學分。
5. Biological Computing I, II(C1,C2): 二學期，每學期 3 學分。
6. Advanced Algorithms(C3): 一學期，3 學分。
7. Programming (Python) (P1): 2013 年 (含) 以後入學者需修一學期，2 學分。

(二) 選修課程：

1. Computational Genomics and Systems Biology (B3): 一學期，3 學分。
2. Advanced Statistics(C4): 一學期，3 學分。
3. Dynamics in Systems Biology: 一學期，3 學分。

(三) 以碩士學位攻讀博士者，需修滿 24 學分。

(四) 以學士學位選修讀博士學位者，需修滿 30 學分，其中含博士班課程至少 24 學分。

(五) 本學程博士班修業年限以三至七年為限。

二、指導教授之選定

- (一) 學生需於第一學年結束前選定指導教授，簽署「指導教授同意書」，送交教務委員會。學生更換指導教授時，需由新指導教授另簽署「更換指導教授同意書」，送交教務委員會。
- (二) 學生限選擇本學程中核心教師為指導教授。核心教師係指中央研究院負責本學程之各所參與學程之研究人員及本學程合作大學之研究所參與學程之教師，並經本學程教務委員會通過之師資。

三、博士候選人資格考筆試

學生需在第三學年結束前通過資格考筆試；未於期限內通過者，應予退學。每年二月初開放資格考筆試申請。

四、博士候選人資格考核

學生完成下列規定者，取得博士候選人資格：

- (一) 完成必修科目，且修滿規定之學分數。
- (二) 通過博士候選人資格考筆試。
- (三) 學籍在國立交通大學者，需於入學後三年內完成資格考口試，並繳交博士論文研究計畫及初步成果之書面報告，或加上其他成為候選人值得參考之書面資料。

五、博士論文提案考核

學籍在國立清華大學者，入學四年內需通過論文研究指導委員會博士論文提案審核

六、博士學位考試

(一) 應考資格

1. 通過博士候選人資格考核。
2. 原則上需發表兩篇生物資訊相關之論文於國際學術期刊、國際學術會議論文集；發表之期刊、學術會議之水準及論文內容之認定，或特殊情況，須經教務委員會通過。上述論文發表，該生需為第一作者，並將國際研究生生物資訊學學程及隸屬學校等相關資訊列於作者之單位機構。
3. 學籍在國立清華大學及國立交通大學者，需通過英文能力認定。下列辦法得任選一種：
 - *托福成績達 PBT550 分、CBT213 分、IBT79 分。
 - *通過「全民英檢中高級」複試。（限清大）
 - *IELTS（雅思）成績達 6.0 以上。（限清大）
 - *TOEIC（多益）成績達 750 分以上。
4. 學位論文初稿需經指導教授初審通過，同意提付審查。

(二) 申請程序

博士學位候選人，應於學校行事曆規定期限內，填妥申請表格，附歷年成績單、論文初稿，於口試日期至少兩週前，向本學程及各相關研究所提出學位考試申請。由指導教授、本學程召集人及各相關研究所所長審查後，另檢附審查通過之該生考試委員名冊，一併交各大學教務處辦理。

- (三) 博士學位考試置委員五至九人，需經教務委員會同意；其中一位擔任主席，指導教授不得擔任主席。學位考試委員資格，依各大學博士班研究生學位考試實施辦法規定辦理。
- (四) 博士論文考試成績，以論文內容及口試成績綜合評定，以全體出席委員評定分數平均決定之，評定以一次為限，以一百分為滿分，七十分為及格。如有三分之一以上委員評定不及格者，即以不及格論。
- (五) 論文考試不及格者，如修業期限尚未屆滿，得申請重考一次。申請重考學生仍須於修業期限內，且學校行事曆規定期間，填寫申請書，經指導教授、本學程召集人及各校之相關研究所所長核可後，始得重考。重考以一次為限；仍不及格者，應令退學。

七、其他修習學程有關規定

- (一) 學生註冊、休學、復學、退學、畢業及離校手續依各大學規定辦理，並繳交相關資料影印本給學程助理存查。
- (二) 本辦法如有未盡事宜，依各大學其他有關規定辦理。

本辦法經本學程教務委員會通過後實施，修正時亦同。